

APPROVED



INTERNATIONAL  
TAEKWON-DO  
FEDERATION



# TATU TKD

## SAFEGUARDING POLICY STATEMENT

TATU SAFEGUARDING POLICY STATEMENT LAST UPDATED 11/2023  
info@tatutkd.com | 07944 974881 | TATUTKD.COM

## CLUB SAFEGUARDING STATEMENT

As a club that provides services and classes to young persons and/or adults at risk, we take our safeguarding procedures very seriously. Whilst this document is NOT our safeguarding policy, it does aim to introduce you at a glance to our safeguarding mechanisms and acts as our safeguarding statement.

The policy recognises that the welfare and interests of children are paramount in all circumstances. It aims to ensure that regardless of age, ability or disability, gender reassignment, race, religion or belief, sex or sexual orientation, socio-economic background, all children:

- have a positive and enjoyable experience of sport at TATU in a safe and child centred environment
- are protected from abuse whilst participating in Taekwon-Do and Martial Arts or outside of the activity.

We acknowledge that some children, including disabled children or those from ethnic minority communities, can be particularly vulnerable to abuse and we accept the responsibility to take reasonable and appropriate steps to ensure their welfare.

**We would ask that you please take a moment to read our complete safeguarding policy, which is available via our website (<https://www.tatutkd.com/safeguarding>) or freely upon request.**

## OUR POLICY AT A GLANCE

As part of our safeguarding policy we will:

- promote and prioritise the safety and wellbeing of children and young people
- value, listen to and respect children
- ensure robust safeguarding arrangements and procedures are in operation
- adopt safeguarding best practice through our policies, procedures and code of conduct for staff and volunteers
- ensure everyone understands their roles and responsibilities in respect of safeguarding and is provided with appropriate learning opportunities to recognise, identify and respond to signs of abuse, neglect and other safeguarding concerns relating to children and young people
- provide effective management for staff and volunteers through supervision, support, training and quality assurance measures so that all staff and volunteers know about our policies, procedures and behaviour codes and follow them confidently and competently ensure appropriate action is taken in the event of

all incidents or concerns, both lower-level and concerns of abuse, and support provided to the individual(s) who raise or disclose the concern

- ensure that confidential, detailed and accurate records of all safeguarding concerns are maintained and securely stored
- record and store information securely, in line with data protection legislation and guidance [more information about this is available from the **Information Commissioner's Office**] prevent the employment or deployment of unsuitable individuals by recruiting and selecting staff and volunteers safely, ensuring all necessary checks are made
- appoint a nominated safeguarding lead for children and young people, a deputy and a lead trustee/board member for safeguarding
- develop and implement an effective online safety policy and related procedures
- share information about safeguarding and good practice with children and their parents
- via leaflets, posters, group work and one-to-one discussions
- make sure that children, young people and their parents know where to go for help if they have a concern

The policy and procedures will be widely promoted and are mandatory for everyone involved in TATU. Failure to comply with the policy and procedures will be addressed without delay and may ultimately result in dismissal or exclusion from the organisation.

## **OUR SAFEGUARDING PROCEDURES**

As a club, TATU take our safeguarding procedures very seriously. Whilst this document aims to briefly bring you up to speed on our safeguarding procedures, it is not a substitute for our safeguarding policy and other related articles, which are available freely upon request.

We have a full safeguarding policy in place and all instructors are DBS Checked to an enhanced level.

All Instructors hold a relevant safeguarding qualification that helps them identify the need for proper safeguarding protocols and deal with any concerns efficiently and effectively.

We kindly request that anyone interested in learning more takes a moment to thoroughly review our safeguarding policy and associated guidelines. Should you have any questions, please feel free to reach out to our designated safeguarding representatives. You can find their contact details on page 4.

## MONITORING

This policy will be reviewed a year after development and then every three years, or in the following circumstances:

- changes in legislation and/or government guidance
- as required by the local safeguarding partnership, UK Sport and/or home country sports councils
- as a result of any other significant change or event

This policy was last reviewed on 13/11/2023.



Signed by Michael Turner (TATU TKD Welfare Officer/ Designated Safeguarding Lead).

## SAFEGUARDING CONTACTS

The safeguarding / welfare contact within this club is :

### TATU TKD Welfare Officer/ Designated Safeguarding Lead

Name: Michael Turner  
Email: [info@tatutkd.com](mailto:info@tatutkd.com)  
Telephone: 07944 974881

### TATU TKD Designated Safeguarding Officer

Name: Emilie Middleton  
Email: [emilie.middleton1@gmail.com](mailto:emilie.middleton1@gmail.com)  
Telephone: 07772 221345

### TATU TKD Designated Safeguarding Officer

Name: Anju Doogan  
Email: [anju.kaur.doogan@gmail.com](mailto:anju.kaur.doogan@gmail.com)  
Telephone: 07758 385696

If for any reason you are not comfortable reporting a safeguarding concern to the above named contact you should contact the Local Authority Designated Officer (LADO), available on the below details:

### Local Authority Safeguarding Lead - Bracknell

Name: Bracknell Forest Multi-Agency Safeguarding Hub  
Email: [mash@bracknell-forest.gov.uk](mailto:mash@bracknell-forest.gov.uk)  
Telephone: 01344 352005

Name: Bracknell Forest Multi-Agency Safeguarding Hub  
Email: [adult.services@bracknell-forest.gov.uk](mailto:adult.services@bracknell-forest.gov.uk)  
Telephone: 01344 351500 (Adult Social Care)

## Local Authority Safeguarding Lead - Wokingham

Name: Wokingham Children's Safeguarding and Social Care Team  
Email: [triage@wokingham.gov.uk](mailto:triage@wokingham.gov.uk)  
Telephone: 0118 908 8002

Name: Wokingham Borough Council  
Email: [customerservice@wokingham.gov.uk](mailto:customerservice@wokingham.gov.uk)  
Telephone: (0118) 974 6772 (Adult Social Care)

## NSPCC

Email: [help@nspcc.org.uk](mailto:help@nspcc.org.uk)  
Telephone: 0808 800 5000

## Ann Craft Trust - Safeguarding Adults in Sport and Activity:

Website: [www.anncrafttrust.org](http://www.anncrafttrust.org)  
Email: [Ann-Craft-Trust@nottingham.ac.uk](mailto:Ann-Craft-Trust@nottingham.ac.uk)  
Telephone: 0115 951 5400

In a safeguarding emergency  
where a person is at immediate risk of harm, call 999.

## WHO IS RESPONSIBLE FOR SAFEGUARDING

Everybody has a responsibility to safeguarding children and/or adults at risk from abuse.

Within our club, our **Welfare Officer/ Designated Safeguarding Lead** Michael Turner assumes ultimate responsibility for our internal safeguarding procedures and management.

You should speak with Michael Turner about any feedback or questions you might have on how we manage and safeguard our members.

## OUR SAFEGUARDING OBJECTIVES

Our safeguarding objectives are to create a place that is safe and professional in which young persons, children and/or adults at risk may participate freely, without fear of abuse or distress. The safety of our members is our number one concern.

## MORE INFORMATION

For more information on our safeguarding procedures, or if you would like to view any associated articles (such as our safeguarding policy) please speak with an instructor or contact us [info@tatutkd.com](mailto:info@tatutkd.com) or call 07944 974881